

## Markbooks

A training course suitable for both new and established users of GO 4 Schools markbooks. We aim to extend your application of markbooks to progress towards capturing 'live' assessment data.

Build your confidence and understanding in using markbooks to track quality assessment information across the curriculum.



### Course Details:

The course will support recording regular assessment data effectively to track live attainment rather than using summative data drops. Effective markbook set up can support your curriculum implementation and provide evidence of the impact of student learning. Supporting teacher workload to embed data into the classroom and informing school leaders accurately about students' progress.

### Key aspects covered:

- Viewing markbooks
- Creating markbooks - Simple markbooks for summative grades
- Creating markbooks - Full markbooks for collecting assessment data
- Combining assessments
- Controlling markbook outputs for grades, percentages and values
- Setting grade boundaries for Higher and Foundation Tiers
- Using Scaling - Simple & Advanced and when to use No scaling
- Copying and editing an existing markbook or template, copying marksheets
- Using internal and assessment grading schemes
- Using markbooks for recording extra-curricular activities
- Explanation of use of mid-point when collecting grades

As part of the Data Manager training we offer each delegate a one to one call with the trainer if they would like to follow up on their school set-up in light of what has been covered in the training. This will typically be for 30 to 40 minutes on the same day or very shortly afterwards.

### DATES AND TIMES

**3-4 June 2026**

**10:00—12:00 (2 x 2 hour online training session)**

**Do more with GO 4 Schools—Save time—Save money—Reduce logins**

**COSTS AND BOOKING DETAILS**

£200 per delegate. All prices are subject to VAT.

Discounts will be applied when booking multiple courses or having multiple delegates on the same course.

Places are limited to a maximum of two delegates per school. Please complete the booking form to secure your place.

The course is also available to book exclusively for your school if you would like multiple staff to access the training. Contact us for details on pricing.

Email: [events@go4schools.com](mailto:events@go4schools.com) or Tel: **01223 967556**

**GO 4 SCHOOLS TRAINING EVENTS**

Our training events are developed with the ethos of 'Working together' — sharing knowledge and confidence in school data to ensure a 'best practice' approach and maximum value.

**Current training offers include:**

- End and start of academic year set up for Data managers
- Induction for new Data managers or those new to managing GO 4 Schools.
- Set up and use of markbooks
- Analysing data for Data manager, senior leadership and data teams
- Effective use of Behaviour and attendance modules
- Post-16 data analysis

See our website for more details: [Engage - GO 4 Schools](#)

**Maximise your training**

All courses will be delivered using Microsoft Teams, we recommend that you use the App to access the training as the online version has some reduced functionality that may hinder the visibility of some aspects of the training session.

All delegates will require at least a laptop with a microphone and camera, if possible we suggest access to two screens so you can follow the training and also access GO 4 Schools during the training.

Delegates will need to have **School Manager** access in your GO 4 Schools system.



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